

It's Easy To Get A Library Card!

- Complete a library card application form.
- Show valid US government issued photo ID. If your ID does not include a current address, a utility bill or other approved document with current address is required.
- **Military and consular personnel** may show US government issued IDs but must also provide proof of address within the United States.
- For verification purposes, library cards must be issued or renewed in person.
- **Those under the age of 13 need a parent or guardian present to get a library card.**
- **Non-Resident Fee:** Those who live outside the El Paso city limits must pay a non-refundable fee of \$25 for 6 months or \$50 for 1 year of service to check out books and other materials.
- Library cards cannot be issued to those residing outside of the United States.

What can I check out with my card?

<u>Item</u>	<u>How Many</u>	<u>How Long</u>
Books	30	3 weeks
Magazines	15	1 week
Fotonovelas	15	1 week
Music CDs	3	1 week
Audiobooks	3	3 weeks
Kits	3	3 weeks
DVDs	3	1 week

What else can my library card do?

It will allow you to download free e-books, magazines, audiobooks, music and video from our website, www.elpasolibrary.org. You can also use it to access thousands of full text database articles.

Free Computer Use

All branches have free computers for public use.

Access your account online

Use your Library card barcode and PIN number to reserve & renew books and view your account information online.

Requests for Library Materials

If you don't find what you need at one Library



location, you can ask our staff to help you request those materials from one of our other facilities. You may also place requests over the Internet using your online account.

Your requests will be filled as soon as those items are

available. You will be notified once your requested items arrive at the facility of your choice. Your items will be held for 7 calendar days.

If the items you need are not available in the El Paso Public Library system, please ask us about ordering them through **Interlibrary Loan**.

Returning and Renewing Library Materials

Materials must be returned on or before their due dates to avoid late fees. For your convenience, materials may be returned to any El Paso Public Library location.

Materials may be renewed up to five times, as long as no one else has requested them and you don't have overdue items or a balance in your account. You may renew materials in person, by telephone or over the Internet using your online account.

**For more information, write or call
reference@elpasotexas.gov
(915) 543-5433**

For Your Protection

Please report lost cards and name or address changes immediately. Be aware of the items your children check out. Make a note of the due date, keep your receipts and place your borrowed items in a location where they will be easy to find. These steps will help prevent you from incurring unnecessary fees.

Late Fees and other charges

Overdue items	\$0.15/day
Lost or Damaged items	Retail Price
Lost barcodes	\$3.00
Damaged cases	\$3.00
Replacement of library cards	\$2.00 18 yrs. & up \$1.00 17 yrs. & under

Patrons that have late items still out or overdue fines will have their borrowing privileges temporarily suspended pending the return of these items and full payment of those fees.

Library cards damaged during normal use will be replaced for free. Library cards must be renewed every 2 years and require the same types of documents as a new registration. Patrons must be present to renew or replace their library cards.



What can I do at my library?

Surf the Web

Free public computers and Wi-Fi

Learn New Languages

Over 60 languages available through **Mango**.

Download books, music, videos and magazines

Thousands of free downloadable books and other resources available at www.elpasolibrary.org

Share quality family time

We have story-times at all our branches at least 3 times a week and many other family programs.

Play video games

Hang-out after school and take part in great programs and activities



Become a U.S. citizen

The Library has free citizenship classes at all our branches every Tuesday night

Hold a meeting

Libraries offer meeting room spaces with the latest technology

Watch a movie

Huge monitors with Blu-ray and digital sound make you believe you're a part of the movie

Escape

Get away from the everyday grind with a good book or magazine

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EPPL FACILITIES

Main Library

501 N. Oregon, (915) 543-5433

Armijo Branch

620 E. 7th Street, (915) 533-1333

Bookmobile, (915) 543-5412

Clardy Fox Branch

5515 Robert Alva, (915) 772-0501

Dorris Van Doren Branch

551 Redd Rd., (915) 875-0700

Esperanza Acosta Moreno Branch

12480 Pebble Hills, (915) 921-7001

Irving Schwartz Branch

1865 Dean Martin, (915) 857-0594

Jenna Welch/Laura Bush Library

6701 S. Desert Blvd., (915) 831-8840

José Cisneros Cielo Vista Branch

1300 Hawkins Blvd., (915) 594-7680

Judge Marquez Branch

610 N. Yarbrough, (915) 591-3391

Memorial Park Branch

3200 Copper, (915) 566-1034

Richard Burges Branch

9600 Dyer, (915) 759-2400

Westside Branch

125 Belvidere, (915) 581-2024

Ysleta Branch

9321 Alameda, (915) 858-0905

Literacy, (915) 543-5494

Create. Collaborate. Connect.



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PUBLIC LIBRARY

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