

City of El Paso
El Paso Public Library

AGREEMENT OF BORROWER RESPONSIBILITY

Please read and initial each section below.

_____ I hereby apply for an El Paso Public Library card and agree to abide by all Library regulations.

_____ I understand my library card will expire in two years and will need to be renewed to be valid. If I have purchased a non-resident card, I understand that the card will expire in six or twelve months depending on the card purchased and that this purchase is non-refundable.

_____ I agree to return all Library materials by the due date.

_____ I understand there is a daily fine for all materials checked out and not returned by the due date.

_____ I understand the usual borrowing period is three weeks, but some materials may have shorter borrowing periods.

_____ If I lose or damage library materials or default on their return, I agree to pay all applicable fines.

_____ I understand that my Library record may be turned over to a collection agency if my bill reaches \$50.00

_____ I will notify the Library of any change of address or telephone number within 5 days of the change.

_____ I understand I am responsible for material borrowed on my lost or stolen card until the loss is reported to the Library.

_____ I understand the Library uses an Internet filter on all workstations.

_____ I understand that the Library offers multimedia items for borrowing. I agree to use these materials as intended and understand that the Library assumes no responsibility for equipment damage (i.e. film projectors, VCRs, CD, DVD, or cassette players) that may result from use.

PARENT/LEGAL GUARDIAN RESPONSIBILITY

_____ I understand that it is the responsibility of parents/legal guardians to monitor their children's access to Library materials.

_____ If my minor child or ward defaults on the return of Library materials, I agree to pay all applicable fines.

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF PARENT OR GUARDIAN (for those under 13)

DATE