



LIBRARY CARD REGISTRATION & RENEWAL	DATE:
City of El Paso - El Paso Public Library	

Please present this form with an unexpired United States government issued photo ID which displays name and current address, OR unexpired US government issued photo ID and an approved document as proof of current address. Only the following documents will be accepted in either print or digital formats as proof of current address: Texas motor vehicle registration, bank statement, utility bill (gas, electric or water) dated within the last 60 days, unexpired lease, current tax bill or unexpired voter registration card. Military or consulate personnel and their dependents may use government issued photo ID during registration but are required to provide address verification as outlined above. Post Offices boxes will not be accepted as proof of address.

FIRST NAME	MIDDLE INITIAL
<input type="text"/>	<input type="text"/>

LAST NAME	SUFFIX
<input type="text"/>	<input type="text"/>

STREET ADDRESS	APARTMENT
<input type="text"/>	<input type="text"/>

CITY	STATE	ZIP CODE
<input type="text"/>	<input type="text"/>	<input type="text"/>

PHONE NUMBER	How would you prefer to receive notices from the library? (required)	Select a four digit PIN. (required)
<input type="text"/> - <input type="text"/> - <input type="text"/>	<input type="checkbox"/> VIA EMAIL <input type="checkbox"/> VIA PHONE	<input type="text"/>

EMAIL ADDRESS
<input type="text"/>

PARENT OR LEGAL GUARDIAN NAME (for those under 13)
<input type="text"/>

GENDER	AGE GROUP	BIRTHDATE	LANGUAGE
M F	18+ 17-13 12-0	<input type="text"/> / <input type="text"/> / <input type="text"/>	ENGLISH SPANISH OTHER
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/> _____

PLEASE READ AND SIGN THE REVERSE SIDE OF THIS FORM

FOR LIBRARY USE ONLY					
USER ID	RESIDENT	NONRES	USER PROFILE	SOURCE OF IDENTIFICATION	STAFF INITIALS
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____

City of El Paso
El Paso Public Library
AGREEMENT OF BORROWER RESPONSIBILITY

Please read and initial each section below.

- _____ I hereby apply for an El Paso Public Library card and agree to abide by all Library regulations.
- _____ If I have purchased a non-resident library card, I understand that the card will expire in six or twelve months depending on the card purchased and that this purchase is non-refundable.
- _____ I agree to return all Library materials that are entrusted to me, making every effort to return them by the due date.
- _____ I understand there is a daily fine for all materials checked out and not returned by the due date.
- _____ I understand the usual borrowing period is three weeks, but some materials may have shorter borrowing periods.
- _____ If I default on the return of Library materials entrusted to me, I agree to pay all applicable fines.
- _____ I understand that my Library record may be turned over to a collection agency if my bill reaches \$50.00.
- _____ I will notify the Library of any change of address or telephone number within 30 days of the change.
- _____ I understand I am responsible for material borrowed on my lost or stolen card until the loss is reported to the Library.
- _____ I understand that the Library utilizes an Internet filter on all workstations.
- _____ I understand that the Library offers multimedia items for borrowing. I agree to use these materials as intended and understand that the Library assumes no responsibility for equipment damage (i.e. film projectors, VCRs, CD, DVD, or cassette players) that may result from use.

PARENT/LEGAL GUARDIAN RESPONSIBILITY

- _____ I understand that it is the responsibility of parents/legal guardians to monitor their children's access to Library materials.
- _____ If my minor child or ward defaults on the return of Library materials, I agree to pay all applicable fines.

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF PARENT OF GUARDIAN (for those under 13)

DATE